



# AGENDA

## City of Flagstaff

### HERITAGE PRESERVATION COMMISSION

4:00 PM – Wednesday, April 17, 2013

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Flagstaff City Hall, **Staff Conference Room**, 211 W. Aspen Avenue



In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact Carrie Nelson 928-213-2919 (or 774-5281 TDD). Notification at least 48 hours in advance will enable the City to make reasonable arrangements.

#### CALL TO ORDER

##### COMMISSION MEMBERS:

Tom Paradis, Chair  
Lynne Corbin  
Jonathan Day  
Laurel Dunn  
Rich Rummel  
Phil Scandura  
David Zimmerman

##### CITY STAFF:

Karl Eberhard, Staff Liaison  
Carrie Nelson, Recording Secretary

#### **I. PRELIMINARY GENERAL BUSINESS**

##### **1. PUBLIC COMMENT**

- a. (At this time, any member of the public may address the Commission on any subject within their jurisdiction that is not scheduled before the Commission on that day. Due to Open Meeting Laws, the Commission cannot discuss or act on items presented during this portion of the agenda. To address the Commission on an item that is on the agenda, please wait for the Chair to call for Public Comment at the time the item is heard.)*

##### **2. ANNOUNCEMENTS**

- a. (Reconsiderations, Changes to the Agenda, and other Preliminary Announcements)*

##### **3. APPROVAL of MINUTES.**

Regular Meeting of November 21, 2012

Regular Meeting of February 20, 2013

#### **II. OLD BUSINESS**

*(Continued, postponed, and tabled items.)*

None

### **III. NEW BUSINESS**

#### **1. Historic Facades and Signs Grant – Lowell Observatory**

Address: 1400 W. Mars Hill Road

Property Owner: Lowell Observatory

City Staff: Karl Eberhard, HPO

REQUESTED ACTION: Approve grant in the amount of \$10,000.

This is a request to receive a grant toward the installation of foundation waterproofing and drainage system to arrest leaking, cracking, and structural decay. Application attached. The property is a National Register Landmark and Historic District.

RECOMMENDED ACTION: Determine if work meets grant guidelines. If the Commission approves the grant, the following conditions are recommended: Work must be complete and grant funds must be invoiced to the City within one year.

#### **2. Commission Elections**

The Commission is requested to nominate and elect a Vice-Chair to begin commencement at the May 5, 2013 meeting.

### **IV. CONCLUDING GENERAL BUSINESS**

#### **1. REPORTS**

- a. Staff Report – Review of projects approved by staff consent.

#### **2. ANNOUNCEMENTS**

*(Informal Announcements, Future Agenda Items, and Next Meeting Date)*

- a. Next Regularly Scheduled Meeting: May 15, 2013
- b. Future Agenda Items

### **ADJOURNMENT**

#### **CERTIFICATION OF POSTING OF NOTICE**

The undersigned hereby certifies that a copy of the foregoing notice was duly posted at Flagstaff City Hall on April 11, 2013, at 4:00 p.m. in accordance with the statement filed by the Recording Secretary with the City Clerk.

Dated this 11th day of April, 2013.